



# Tournament Logistics

## – MC-Germantown Regional Logistics- 2/11/23 (Coaches) –

### Logistics Overview

Campus Address: 20200 Observation Dr, Germantown, MD 20876

Tournament Check-in and HQ: Lobby BE (Bioscience Education Center), starting 7:15 AM

Tournament Documents: <https://scilympiad.com/md/Docs/UsefulDocs>

Awards Ceremony: 4:00 PM, Sun 2/12/23

<https://facebook.com/marylandscienceolympiad/live>

### Signed Team Rosters

We ask that teams submit their signed team rosters (the “Principal Verification” forms) by 6:00 PM on Friday, 2/10/23. These forms should be must uploaded in the Scilympiad “Head Coach Dashboard” using “Upload Documents”. A useful video for generating these forms can be found at: <https://youtu.be/JD-6NK83JoY>

The absolute deadline for signed team rosters is 8:00 AM on 2/11/23, otherwise teams will NOT be eligible to compete.

### Walk-in Event Signups

Walk-in event signups are open from Jan 30 - Feb 9. These can be done by a registered coach on <https://scilympiad.com/md>, under “Head Coach Dashboard” -> “Self Scheduled Event Signup”.

Signups are first come, first serve. Teams with a signup are given a preference of their registered time for the event. Teams without a signup may compete as a "walk-in" for the event but may be deprioritized behind teams with a signup. Order of team running is at the final discretion of the Event Supervisor.

### Tournament Day Check-in

Starting at 7:15am, teams should check in at lobby of BE on tournament morning, where they will sign in and pick up their team packet, which most importantly will have their 15 team wristbands. Only a registered coach on file is allowed to pick up the event packet. If the team wishes a different (non-student) member to pick up the packet, you must communicate to tournament staff prior to the tournament.

### Student Wristbands

In order to compete in any event\*\*, students must be properly wearing their team assigned wristband to their event. These wristbands are provided in the packets at check-in. If the student/team has any issues with wristbands, the student AND coach must come to tournament HQ, and ONLY tournament officials may alter or replace wristbands as deemed appropriate. Alternates are not provided wristbands.

*\*\*Except for trial events, where alternates may compete*



# Tournament Logistics

## – MC-Germantown Regional Logistics- 2/11/23 (Coaches) –

### **Tournament Day Communication**

We encourage coaches to physically come to tournament headquarters (lobby of BE) if you have any issues or requests. (Note, this includes filing appeals)

If you have any issues that you cannot bring to BE, you may contact:  
Serguei Kozlov (Tournament Director): (301)-788-8607  
Robert Bruce (State Director): (973)-362-5836

### **Event Times**

Unless an event is listed as “sign-up”, teams are expected to compete in their assigned timeblock as indicated on the event schedule. Teams will not be allowed to switch timeblocks.

### **Appeals**

Coaches may initiate event appeals by filing an appeal form with tournament officials (at lobby of BE) within an hour of an event’s end time. We strongly recommend coaches speak with tournament staff before filing appeals as we can often address issues on the fly.

Appeals will be addressed on tournament day as able. Coaches will be contacted with appeal results.

### **Awards Ceremony and Results**

Please join us at 4:00 PM on Sun, 2/12/23 for a live, streamed awards ceremony. All may view the ceremony live on the MSO Facebook page at: <https://www.facebook.com/MarylandScienceOlympiad/live>

Scores and results will be available to coaches through Scilympiad at 5:00 PM, 2/12/23.

### **Awards Delivery**

After the awards ceremony, tournament staff will coordinate with team coaches to either drop off or deliver awards. Note: We are unable to send awards individually to students.

### **Score Inquiries**

Coaches may make score inquiries (appeals) within 24hrs of score release. These should be emailed to [statedirector@msoteam.org](mailto:statedirector@msoteam.org). Please note that inquiries must indicate an expected error or issue, stating “I thought my team did better” is not a valid initiation for an inquiry.

Also be aware, tournament staff will not send copies of tests to teams in this process.